

## RDRPS COMMITTEE: 21 MAY 2014

Present: Frank Grant, Jon Tyler, Dave Pearson, Sandra Pearson, Richard Hamlet, Bob Kelley, Alfie.

Apology: Dave Cowie

### 1. Welcome, apologies.

#### 200 Club

323 Richard Cindery

406 Peter Cromack

251 JD Collin

### 2. Minutes of last meeting, actions, matters arising.

DRC is now writing the procedure for guarding originally started by Frank.

The Gazebo offered by Harvey Pole is to be picked up by Jon as convenient.

Volunteer forms are now ready to put on a link from the website. There was a comment on the use of a small typeface on the form, which is to be modified.

Regarding payment for transport of a coach, Dave Allan's contribution is still to be resolved, but Dave is happy to pay. The resolution includes VAT reconciliation.

Track work continues including drainage.

The Minutes were Accepted: Proposed Dave Pearson, 2nd Sandra Pearson.

### 3. Check in. Successes, opportunities, failures, threats.

- Great Railway Journeys charters have been much enjoyed by travellers. Both travellers and couriers have expressed their satisfaction with their experience.
- We are building up some good charter days, including a forthcoming evening event in June for a local National Trust for Scotland branch.
- It is hoped to house artefacts held by members in the east wing of the station building. We have a Bill Emslie video of the Deeside Line, which could be played in the east wing for visitors.
- **ACTION: Start an inventory of railway artefacts held by members. BOB KELLEY.**
- The building will need to include such artefacts in its insurance cover. **ACTION contact Ian Taylor re insurance cover. BOB KELLEY**
- Return of members and joining of several new members is a positive sign.

### 4. Financials. Reports, forecasts including reporting to HLF; Progress with Gift Aid. Raffle Prizes.

- Members subs have recently raised £1314.
- Our financial situation is currently stable and in control.
- DRC to be asked for a repayment instalment at year end.
- Sleepers and ballast to be payed for. Painting is an RDRPS responsibility, and some expenditure will be required for completion.
- Latest shipment of ballast still to be paid for. The temporary halt is an RDRPS responsibility and some monies will need to be allocated for its completion.
- The bank account signatories have now been sorted. Richard is in the throes of setting up online banking, with Richard having full access (account signatory) and Frank and Jon having full access (delegate) levels. Two signatories will still be required to approve expenditure, whether electronic or cheque. The Membership Secretary will be given read only access in order to update his records. John Hopkins is still the registered treasurer on the bank's system. Richard will pursue the bank to update their records.
- Raffle prizes - Jon will contact East Coast Rail, and Dave will contact Flybe for prizes. First Group (Mary Grant Scotrail) is a target. A standard letter will be drafted by Dave.

## RDRPS COMMITTEE: 21 MAY 2014

### 5. Relationships with other organisations, including DRC .

- The DRC Permanent Way Maintenance System is an issue for those RDRPS members involved in Permanent Way matters.
- The Deeside Piper reported Jon as “President of Deeside Railway”. The phrase was taken from the minutes of the group to whom Jon was speaking, and a correction will be sent to the Piper.
- We note that Guards training is a DRC matter. Following remarks from that quarter, we will not minute any DRC matters.

### 6. RDRPS Committee meeting agendas; composition and pertinent subjects.

- Resulting from DRC remarks on the content of some of our minutes, we need to agree subject boundaries of our respective meetings. This is in itself a subject for a future joint meeting agenda.

### 7. Development plan progress. Sponsors.

- Tidy up of the area around the bothy is progressing.
- Following experience during last year’s 160th Anniversary event, we foresee problems in controlling visitors during special events, particularly the Victorian Weekend. DRC is to be consulted regarding ticketing for the events, including Victorian Weekend.

### 8. Volunteers, including training and supervision. Members.

- The status of the training programme for guards is a concern for some. Individuals need to know their progress in this training, and need feedback.
- **ACTION: Ask DRC about the progress of guards training on behalf of RDRPS members taking part. FRANK GRANT.**
- Medicals have been carried out on a number of operational staff. Our thanks to the doctor who volunteered his services.
- A number of new volunteers await training.

### 9. Queen’s Messenger.

- A request was inserted in the latest edition of the Queen’s Messenger asking members to let the Secretary know if individuals would like to read the QM from the website, in order to save cost. There has been no response regarding putting the QM on our website.

### 10. AOCB

- Serving of Coffee was very well received by vintage car rally 27 April.
- A Gazebo is to be uplifted by Jon, donated by Harvey Pole.
- Sandra will take a catering hygiene course.
- Some overhang of vegetation on track will be cut back. Grass is to have weed killer application where needed.
- Track inspection by Network Rail is scheduled for the last week in May.
- Techfest in September would like a presentation on the working of a steam engine. Jon to get animation from web for showing.
- Station. The East room is progressing and the flooring is to be laid in the near future.
- West room (shop plus ticket office) has been tidied ready for work to complete.
- Mar area meeting to be attended by Richard.
- Helicoils are needed for concrete sleepers. A temporary ramp is to be constructed in event of urgent need.
- Apostrophies and grammar should be correct in communications.
- The online membership system was queried regarding class of membership information to membership secretary. A note requesting permission to use personal information will be put on the website.

## **RDRPS COMMITTEE: 21 MAY 2014**

- New volunteers are always needed for the catering team.
- A considerable quantity of good quality railway books has been donated the the Society. We intend to hold a book sale for these during the Victorian Weekend event.

Next Meeting: Wednesday 25 June 2014.

R Kelley. 27 May 2014.

