

RDRPS COMMITTEE: 10 September 2014
MINUTES
MILTON OF CRATHES. 16:00 - 18:00

1. Welcome, apologies.

Present: Frank Grant, Sandra Pearson, Dave Pearson, Richard Hamlet, Jon Tyler, Bob Kelley.
Apology: Dave Cowie

200 Club

1. 184 Bill Glennie
2. 355 James West
3. 185 Martin Knowles

2. Minutes of last meeting. Amendments, acceptance.

Updates/ amendments -

- East Coast Railway has responded with regrets re sponsorship/prizes for the raffle.
- For "Mar", read "Marr".

The minutes were accepted; Proposed Frank Grant, Seconded Dave Pearson.

3. Actions, Matters arising.

- Display stands referred to were discussed, there being a range of arrangements, colours etc. , An 8 panel, wine coloured stand was chosen, supplied by Style Office Solutions at £184. Expenditure was agreed.
- The shop takings system has not yet been completed. **ACTION: JON TYLER.**
- The Job Description for a Project Co-Ordinator is complete, and should be advertised in the Queen's Messenger.

4. Check in. Cheers and Moans.

Moans

DRC MINUTES. There was some discussion regarding content of the DRC minutes. Only one member of this committee was in receipt of those minutes, which is not a good position for joint working. **ACTION: ask DRC for minutes of their meetings to enable joint working. BOB KELLEY.**

Cheers

- The recent Charters have gone extremely well.
- Banchory Scouts offered to help, eg in line clearance. This was after a Scout meeting at the station, with a train ride which included a Scout being invested (taking his Scout Promise).
- We have received complements from families on our handling of less able people/ wheelchair bound people etc.
- A German/ Swiss party particularly enjoyed their trip, and said so at the time.

5. Finance. Situation, forecast.

- Our current Balance is £10200.
- We have received no word on gift aid yet.
- The delay in getting internet banking continues.

Station building.

- We are overspent by £2046.17 on the station project. Flooring & insulation has to be payed for, and this cost is estimated to be of the order of £1000.
- The total estimated requirement for outside work is £15000, including retaining wall etc. Quotes are awaited.

Permanent Way.

- Hilti fixings. Rep from McGregor Industrial Supplies can supply alternatives.
- The outstanding sum for ballast is £783. The original budget was for £2000.

Purchase Order Procedures.

These must be adhered to or optimum financial control - a single point contact with Bert MacIntosh and other suppliers is essential

6. Planning.

- The Layby layout depends on council path work. Their requirement to upgrade the Deeside Way impacts on our planning for advance of the line, and indicates closer co-operation.
ACTION contact the Aberdeenshire Council Environmental Planner (Alastair Fulwood) regarding progress of their surveys and plans. BOB KELLEY.
- The 60 ft. long bogie bolster arrives on 25 September. If we follow the ground offload route, it is estimated that an extra £800 will be required for ballast to provide a crossing for the track for loading. This extra ballast could eventually be reused to some extent for normal track ballasting.
- The track is ballasted to beyond Birkenbaud Crossing, but the points have not yet been ballasted. A track inspection report is still awaited.
- We need to agree our project list, and funding allocation (see project list attached). We agreed the list, conditional on more detail being developed. Such detail would be the prime task of a Project Co-ordinator.
- Birkenbaud crossing signage. The Draft Level Crossing Order should be followed for planning and location of signs. Signage is a requirement before the crossing can be regularly used.
ACTION Send level crossing order to Richard. Details will be worked out following that. JON TYLER.
- A flail cutter is needed for trackside use. We should hire from Roy Cowie, Buildbase or similar service supplier.

7. Membership and Volunteering.

- Richard gave an update on the development of the website to support Volunteer and Project Co-ordinator functions. Some email returns have been received on the demonstration entry of the volunteer form, so indications are that the website will work for volunteers. Updating is ongoing.
- We have a new volunteer for the catering team, with one more possible.

8. Relationships. Internal.

- DRC minutes were raised. See Item 4 above.
- Queries were raised regarding the Safety Management System, which may be best posted on the website. This is a DRC matter. The SMS is currently on paper and has been viewed by The ORR. The issue will be taken up with DRC in due course, during the annual review.

9. Relationships. External.

- A meeting had been held with Aberdeen Museums - two showcases to be made available. An alarm system is needed before they will lend anything. Sensors in all rooms will be needed.
- Model Railway Society Exhibition at RGU on 25/26 October. We have a small area for a stand, which will need to be manned.

10. AOCB

AGM 25 OCT. **ACTION book a venue. BOB KELLEY.**

Addenda.

RDRPS infrastructure projects for 2014/2015

2014 targets:

Loading facility (October)

Station certificate of completion (December)

Layby siding area drainage and surfacing (December)

TSO restoration (November – for use on Santa Specials)

Targets for start of 2015 season:

Birkenbaud Halt

Car park drainage, fencing and access ramp

Station and Birkenbaud Halt billboards

Birkenbaud crossing signage

Run-around loop & No 2 siding

Ground frames for run-around loop east and west turnouts

Other 2014/2015 activities:

Burn of Bennie light vehicle bridge (November / December 2014 to tie in with Council's Deeside Way works?)

Engine shed modifications

Extension of main line to Bridge of Bennie

Picnic area at end of platform, MoC

Picnic area at West Lodge

Bridge of Bennie repair (waterproofing and brickwork)

Drainage to north of track between Bridge of Bennie and the sawmill

Tree trimming / line side vegetation clearance.

R Kelley

29 September 2014

